# **VOCABULARY** Work and Jobs



- 1 Read some slides from a presentation at a recent careers counselling event. Pay attention to the words in colour. Which job or jobs ...?
  - 1 do not require a university education
- 3 seem the most interesting to you
- 2 offer good job opportunities
- 4 seem the most difficult to you



## A IT HELP DESK TECHNICIAN

IT Help Desk Technicians provide technical support to computer users within a company.

For this **position**, you'll need in-depth knowledge of computer hardware and software as well as excellent problem-solving abilities.

Good communication skills are also necessary as many of the **staff** you'll be working with aren't technical.

Starting positions require completing a course and there's also **room for advancement** either by learning **on the job** or through additional courses.

Every company needs IT, so you'll be in high demand!

## **C** PHYSIOTHERAPIST

Physiotherapists help patients with physical difficulties using a range of techniques.

What can be more **rewarding** than a job where you change people's lives?

The market for physiotherapists is **booming** due to the increasing number of older people in our population.

Qualifications include a degree in physiotherapy. You also need great **interpersonal skills**, physical strength and analytical abilities in order to be a physiotherapist.

Many clinics require working **shifts**. The wages aren't usually great, but if you're **self-employed** and have a private practice, you can earn a lot more.

## LOOKING AT

#### LANGUAGE

Watch out for the following commonly confused words:

course - a series of lessons in a particular subject
degree - a qualification obtained from a university or college
career - a series of jobs a person has in a specific area of
work over a period of time

- 2 Choose the correct answer to show that you understand the meaning of the words in bold.
  - 1 A *laboratory technician | sales assistant* needs good **interpersonal skills**.
  - 2 Acting / Computer programming skills are in high demand.
  - 3 A shop owner / secretary is self-employed.
  - 4 Teachers | Hotel receptionists should expect to work shifts.
  - 5 A novelist / teacher should be good at multitasking.

## **B** COPYWRITER

Copywriters write scripts and slogans for advertisements.

The ability to be original and **think outside the box** is important for this creative and challenging job. You should be good at **multitasking**, as you'll be working on multiple projects at the same time.

A bachelor's **degree** in English, communications or journalism is required. Copywriting is a competitive **field**, so there's a better chance a company will **hire** you if you've done an **internship**.

Most copywriters are **freelancers**, but if you work in a company, plan on doing a lot of **overtime**!

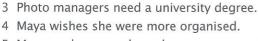


- 3 Complete the sentences with the words in bold. range | booming | position | internship staff | overtime | on the job
  - 1 I'd like to apply for the ... of shop supervisor.
  - 2 Sorry, this entrance is only for the company ....
  - 3 At our school, you can learn a wide ... of skills.
  - 4 They've promised that they'll train me ....
  - 5 Their hairdressing business is ... because they advertise a lot.
  - 6 I did my ... at an international company.
  - 7 I often have to work ... , but I enjoy it.

- 4 Read the statements and decide if you agree or disagree. Pay attention to the words and expressions in bold.
  - 1 Most academic fields of study lead to a job.
  - 2 Most companies hire people with no experience.
  - 3 Room for advancement can give workers motivation.
  - 4 Most people today find their jobs rewarding.
  - 5 Most creative people think outside the box.
  - 6 An advantage of being a freelancer is that your hours are flexible.
- 5 What other words do you know connected to work and jobs? Think of people associated with a job.

## **LISTENING** A Radio Programme

- 6 What jobs today did not exist 30 years ago? What new jobs do you think there are going to be in the future?
- $\frac{2}{21}$  7 You are going to hear three people talking about their jobs. Listen to the first speaker and choose the correct answer.
  - 1 Digital assistants ....
    - a can't answer difficult questions
    - b should talk a lot
    - c have personalities
  - 2 We know that Greta ....
    - a works on her own
    - b studied at university
    - c is worried about business
- $\frac{2}{22}$  8 Listen to the second speaker and decide if the following sentences are true or false.
  - 1 Photo managers help people get rid of photos.
  - 2 It's easy for Maya to organise her own photos.





- $\frac{\binom{2}{23}}{9}$  Listen to the third speaker and complete the sentences using 1-2 words.
  - 1 Consumers today want products that do not harm people or ....
  - 2 Ethan works in a company that uses ..., ... and other natural materials to make cosmetics.
  - 3 Ethan makes sure that their products are not made by ....
  - 4 Ethan's company does not test its products ....
  - 5 Ethan finds his job ....

# **SPEAKING** Talking about Work

**10** Think of the ideal job you'd like in the future. Working with a partner, ask and answer questions about the job.

I want to be a personal trainer.

■ What qualifications will you need? ■ 

I'll need certificates in first aid, CPR and fitness instruction.

#### USEFUL LANGUAGE ==

What qualifications will / do you need? What hours will you have to work? Would you like to be self-employed? Will you be able to earn a good salary? I'll need a degree / certificate in ... I'll have to work from 9 to 5. I'll be able to set my own hours. It's a well-paid job. It's not very lucrative.

#### TECHNO TASK

Record a personal statement about your dream job, explaining what it is and why you want to do it.