REPORTED SPEECH

Sentences	DIRECT SPEECH	REPORTED SPEECH
Statements	"I have to call now", she said "We lived in Paris for 3 years", Peter said	She said (that) she had to call then. Peter told us (that) they had lived in Paris for 3 years.
Questions	 Yes / No Questions "Are you working these days?", he said / asked Wh- Questions "Where did you go last summer?, he said to me 	 Yes / No Questions He asked if I was working those days. Wh- Questions He asked me where I had gone the previous summer.
Orders / Commands	He said to us: "Stay here" She said to him: "Don't move!"	He told us <u>to</u> stay there. She ordered him <u>not to</u> move.
Suggestions	"Let's make a cake!", she said "Why don't we make a cake?", she said "Shall we make a cake?", she said "Let's not leave the room", they said	She suggested mak <u>ing</u> a cake. " " " that we <u>should</u> make a cake. They suggested <u>not</u> leav <u>ing</u> the room. " " " that we <u>shouldn't</u> leave the room.